



County of San Diego

ROBERT G. AKTINS
AGRICULTURAL COMMISSIONER
SEALER OF WEIGHTS
AND MEASURES

DEPARTMENT OF AGRICULTURE, WEIGHTS & MEASURES
5555 Overland Ave., Suite 3101, San Diego, CA 92123-1256

AGRICULTURE
(858) 694-2739
FAX
(858) 565-7046
WEIGHTS & MEASURES
(858) 694-2778
FAX (858) 505-6484

TO: Point-of- Sale Station Owner/User

SUBJECT: **Point-of-Sale Station Permit Renewal**

For your convenience, an annual P.O.S. permit renewal application to operate a Point-of-Sale Station for commercial purposes is enclosed. You may also register at our office between 8:00 a.m. and 5:00 p.m. Monday through Friday. Please note that a number of revisions have been implemented regarding permit fees, permit periods, and applicable exemptions to fee requirements.

- On February 2, 1999, the San Diego County Board of Supervisors enacted the Consumer Confidence Protection Act of 1999. Chapter 20 of Division 1 of Title 2 of the San Diego County Code of Regulatory Ordinances requires owners/users of Automated Point-of-Sale Stations to obtain a permit from the County.
- A Point-of-Sale station includes, but is not limited to, equipment that uses Universal Product Code scanners, price look-up codes, or any other system that relies on retrieval of electronically stored information to complete a transaction of commerce between a retailer and a customer.
- Pursuant to Section 21.2010 of County Code of Regulatory Ordinance, it is unlawful for any person or permittee, employee or agent thereof, to use a point-of-sale station without a valid permit. Failure to obtain a permit will result in legal action which may include fines and penalty fees. By law, no fees or penalties or portion thereof may be waived.
- A separate application and fee is required for each separate business location (each business name/Doing Business As/DBA and address) where Point-of-Sale stations are in use. Permit is **not transferable** and becomes void upon change of ownership. No refunds will be issued.
- Please complete all requested information on the application and return it with your check or money order, payable to the **County of San Diego**, in the enclosed envelope. Upon receipt of your completed permit application and permit fee, including late fees, your permit will be issued to you.

The fee is due on or before _____, and will become delinquent on _____. A penalty of one- hundred percent (100%) of the fee will be assessed if unpaid after thirty (30) days from the due date and every thirty (30) days thereafter until all fees are paid.

PERMIT PERIODS:

Section 21.2005 of the San Diego Code of Regulatory ordinance established the following four permit periods, based upon the date that a business initially applies for a POS permit:

Applications issued during:

January 1 through March 31

April 1 through June 30.....

July 1 through September 30.....

October 1 through December 31.....

Will have the Permit period of:

January 1 through December 31

April 1 through March 31

July 1 through June 30

October 1 through September 30

FEE:

Based on the number of Point-of-Sale stations at your business location, the revised permit fees are as follows:

- 1-3 POS Stations: \$ 89.00
- 4-16 POS Stations: \$129.00
- 17-30 POS Stations: \$190.00
- Over 30 POS Stations: \$240.00

FEE EXEMPTION REQUIREMENTS:

Each Business location utilizing Point-of-Sale stations is required to obtain a permit annually. A permit fee exemption applies if **ALL** of the following criteria are met:

- Not more than three (3) Point-of-Sale stations are installed at the business location
- Business location has no more than 3,500 square feet of enclosed retail space
- Business location **HAS** validly registered commercial weighing or measuring devices at the same location.

If the business meets all three (3) fee exemption requirements, a permit application must still be submitted, but without the fee.

Please call us at (858) 694-2778 if you need assistance. Thank you for your cooperation.